



# BEVERLEY HIGH SCHOOL

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## BEVERLEY HIGH SCHOOL LEARNING PLATFORM ACCEPTABLE USE POLICY DECLARATION

I understand that in order to protect my daughter's personal data

### **I should never**

- Give my password to anyone, regardless of who it is
- Leave my computer unattended whilst logged on to Beverley High School's Website
- Logon to Beverley High School's Website as another user

### **I should always**

- Log out of Beverley High School's Website when finished
- Report any concerns to the IT Manager at the School on 01482 881658 or by email on [lptechnical@beverleyhigh.net](mailto:lptechnical@beverleyhigh.net)

We also advise that you ensure that

- all other passwords used to access your computer are strong: at least 6 characters in length including at least one alpha, one numeric and one special character, and are changed at least every 6 months by at least 3 new characters. Avoid common words, names, passwords such as pa55word, keyboard sequences such as QWERTY etc.
- if you are using a broadband router your access password has been changed from the default password. (See your router user manual on how to this or contact your router supplier)
- if you use a Wireless Internet connection, it should be encrypted at least using WPA2-PSK using a strong passphrase. (See your wireless connection user manual on how to do this or contact your router supplier)